

Craigslist Posting Guide

This is a guide intended to show you how to post Team Building Ads with Craigslist. Understand that Craigslist does cost money so you should only post on Craigslist if you are ok with investing into your business to build. Team Building ads in Craigslist can cost anywhere from \$3-55 depending on where you post. This document will show you where to post for the minimal cost. Before starting, it's a good idea to set up an acct with Craigslist so you can manage all your postings.

Craigslist is best utilized when you use the script to Invite people to our prospect webinars. You will get traffic from these ads, it will be in your best interest to use a script so you can massively invite prospects to the webinar. DO NOT post in craigslist unprepared without the script or you will waste your money posting because you are not properly prepared. If you need the script please text or PM on Facebook your 1 Star Platinum Sarah Rodgers 760-975-2023

The image shows a screenshot of the Craigslist website for Houston, TX. The page layout includes a header with the Craigslist logo, a search bar, and navigation links. A callout box with a black background and white text is overlaid on the page, stating: "Pick any city you want for Craigslist, you DO NOT have to stick to local cities. Click on 'Create a posting'". The callout box has a red arrow pointing to the "create a posting" link in the top left corner of the website. The website content is organized into several columns: "community", "housing", "jobs", "discussion forums", "for sale", "gigs", and "resumes". A "nearby cities" list is visible on the right side of the page.

create a posting
my account

search craigslist

event calendar
M T W T F S S

houston, TX

english

nearby cities

abilene
austin
baton rouge
beaumont
brownsville
central la
college station
corpus christi
dallas
deep east tx
del rio
east tx
galveston
houma
killeen-temple
lafayette
lake charles
laredo
mcallen
monroe
new orleans
san angelo
san antonio
san marcos
shreveport
southwest ms
texarkana
texoma
victoria
waco

us cities
us states
canada
ci worldwide

community

activities
artists
childcare
classes
events
general

lost+found
missed
connections
musicians
pets
politics

discussion forums

apple
arts
atheist
autos
beauty
bikes
celebs
comp
cosmos
diet
divorce
dying
eco
feedbk
film
foxt
food

frugal
gaming
garden
haiku
help
history
housing
jobs
jokes
legal
manners
marriage
money
music
open
parent
pets

philos
photo
politics
psych
recover
religion
rofo
science
spirit
sports
super
tax
travel
tv
vegan
words
writing

housing

apts / housing
housing swap
housing wanted
office / commercial
parking / storage
real estate for sale

for sale

appliances
arts+crafts
atv/utv/sno
auto parts
aviation
baby+kid
barter
beauty+hlt
bike parts
bikes
boat parts
boats
books
business
cars+trucks
cds/dvd/vhs
cell phones
clothes+acc
collectibles
computer parts
computers
electronics

farm+garden
free
furniture
garage sale
general
heavy equip
household
jewelry
materials
motorcycle parts
motorcycles
music instr
photo+video
rvs+camp
sporting
tickets
tools
toys+games
trailers
video gaming
wanted
wheels+tires

jobs

accounting+finance
admin / office
arch / engineering
art / media / design
biotech / science
business / mgmt
customer service
education
etc / misc
food / bev / hosp
general labor
government
human resources
legal / paralegal
manufacturing
marketing / pr / ad
medical / health
nonprofit sector
real estate
retail / wholesale
sales / biz dev
salon / spa / fitness
security
skilled trade / craft
software / qa / dba
systems / network
technical support
transport
tv / film / video
web / info design
writing / editing

gigs

computer
creative
crew
domestic

event
labor
talent
writing

resumes

For Minimal Cost pick “gig Offered”- These postings will be anywhere from \$3-10 a post depending on the size of the city you are in.

please limit each posting to a single area and category, once per 48 hours

what type of posting is this: (see [prohibited](#) list before posting.)

- job offered
- gig offered (I'm hiring for a short-term, small or odd job)
- resume / job wanted

- housing offered
- housing wanted

- for sale by owner
- for sale by dealer
- wanted by owner
- wanted by dealer

- service offered

- community
- event / class

Click on “continue” to move onto the next page”

continue

which of these applies?

- I want to hire someone
- I have a service to offer

Click on "I want to hire someone". Then click on Continue.

continue

Select "Computer Gigs".
This is where we find the most success and ads are either, \$3, \$5, \$7, or \$10 depending on the size of city. Keep in mind, the higher population, the more visibility your ads gets.

Click on Continue for the next page.

please choose a category:

- computer gigs (small web design, tech support, etc projects) (\$7 per post)
- creative gigs (small design, photography, illustration projects) (\$7 per post)
- crew gigs (low budget film/theatre opportunities EXCEPT acting, which go under "talent") (\$7 per post)
- domestic gigs (cleaning, babysitting, home care, tutoring, personal training, etc) (\$7 per post)
- event gigs (promotions, catering, wedding photography, etc) (\$7 per post)
- labor gigs (includes moving & hauling) (\$7 per post)
- talent gigs (acting, modeling, music, dance, etc) (\$7 per post)
- writing gigs (includes editing & translation) (\$7 per post)

continue

Use one of the titles you see in this picture, to use as your Posting Label.

Post a Zip Code of the city you are posting in. I go to google and type in "zip code for ____" and use one that pops up on the google search.

Click on "pay"

Type in: **80% Commission Pay Out + Possible Residual**

The screenshot shows a job posting form with the following sections and fields:

- posting title:** A dropdown menu with options: "Become a Home Based Travel Agent", "Remote Based Travel Agent", "Work from Your Computer, Booking Travel", "Work from Your Computer, Become a BOOKING Agent", and "Work from Home Booking Travel".
- city or neighborhood:** A text input field.
- postal code:** A text input field.
- posting details:** A section with a checkbox for "direct contact by recruiters is ok" and radio buttons for "no pay" and "pay".
- compensation:** A text input field with the instruction "describe compensation here (please be as detailed as possible)".
- contact info:** A section containing an email address "neverendingtravels26@gmail.com", "email privacy options [2]", and radio buttons for "CL mail relay (recommended)", "show my real email address", and "no replies to this email".
- phone/text:** A section with checkboxes for "show my phone number", "phone calls OK", and "text/sms OK", and input fields for "phone number", "extension", and "contact name".
- show address:** A checkbox and input fields for "street", "cross street", and "city".

The only thing left to do is to fill out the body of the ad with the posting. This is a different posting than Facebook. I will post 3 different ads you are free to use and see which one gives you the best results. See Below.

Ad Example #1 (feel free to copy and paste, **MAKE SURE TO CHANGE TO YOUR PHONE NUMBER!!!!**)

Work From Home As a Certified Travel Agent under our license!

We are looking to train motivated individuals NOW!

- No Experience Needed.

- Make Your Own Hours
(part-time or full-time)

- No Sales Quotas.

- All trainings online!
(Both recorded and live webinars).

- Great Pay!
(80% of total commission payout).

- Great Travel Perks!

Free 3-30 day Princess Cruise for two, Discounted Disney Hopper, FREE Universal Theme Park Ticket passes after completing certification and training.

Get Deeply discounted rates on everything from airlines, hotels, theme parks, sports/concert tickets, car rentals and so much more!

- No Recruiting Required!

- No Cold Calling! No calling friends and family.

We will be setting up ZOOM appointments all week!

Text "DISNEY" to 760-975-2023 to set up your online meeting! Space is limited!!

Ad Example #2: Make sure to ***Change to your PHONE NUMBER!!***

Online Travel Agent - Flexible Schedule - Full Time or Part Time

Sell Cruises, Disney, Major Attraction Tickets, Theme Parks, Sporting Events, Super Bowl, Car Rentals, Trains, Airline Tickets, Yachts, Resort Stays, Concerts, Hotels, All Inclusive Packages, Nightclubs and More!

Requirements:

- Computer or Smartphone
- No Experience Required
- Full Training & Support Provided On-Line
- Fully Remote
- Must be comfortable working with minimal supervision
- Proficient or at least enthusiastic about using Social Media
- Positive Attitude
- Must Enjoy Helping People
- FREE & Discounted Travel Perks!

Set your own hours!

Personalized Websites Included!

No Quotas!

NO Cold Calling!

Complete Training & Earn Free Park Hopper Passes and a Free Cruise for 2!

You Choose from Many Cruises Available- Up to 30 day Cruises!

We will be setting up ZOOM appointments all week!

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Example Ad #3: CHANGE TO YOUR NUMBER!!

Summary Description

- Our travel agency is searching for a friendly and professional Travel Agent to join our team. As our Travel Agent, you should be passionate about seeing the world and helping others do the same. This role involves planning holidays, suggesting travel destinations, maintaining client files, and managing large-scale events.

Responsibilities

- Plan details for travel including transportation, accommodation, and airlines.
- Work with clients to determine their traveling needs.
- Guide clients on the appropriate styles of transportation, travel dates, costs, and accommodations.
- Manage large-scale events including conferences and retreats.
- Book transportation and hotel reservations on behalf of clients.
- Collect payments and pay fees.
- Resolve travel issues, complaints, and refunds.
- Meet sales targets and profit goals.
- Maintain client information and financial records.
- Ensure you stay up-to-date with tourism trends by attending travel seminars.
- Marketing the travel business

- All trainings online!
(Both recorded and live webinars).

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(80% of total commission payout).

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posting title city or neighborhood postal code

description

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- **Make Your Own Hours (part-time or full-time)**
- **No Sales Quotas.**

posting details

direct contact by recruiters is ok

no pay pay

compensation

80% Commission Pay Out + Possible Residual

contact info

neverendingtravels26@gmail.com
email privacy options [2]
 CL mail relay (recommended)
 show my real email address
 no replies to this email

phone/text

show my phone number phone calls OK text/sms OK

phone number extension

contact name

location info

show address

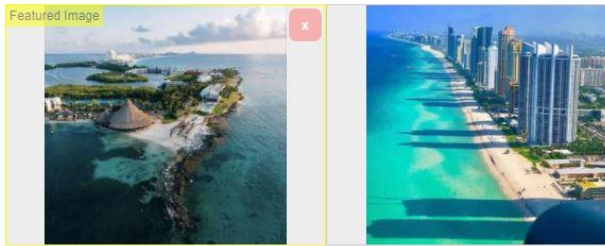
street cross street city

ok for others to contact you about other services, products or commercial interests

Leave everything else blank/not filled out. Once everything from above picture is filled out, click "continue".

this posting has 2 images, of a maximum 24 upload best image first - it will be featured.

Add Images You can also drop image files here to



You will also be prompted to add pictures. Add no more than 2. I like to add very attractive travel locations like the ones you see here. GOOGLE Travel Pics to save and use for your ads.

cancel repost

done with images

Once your Images are downloaded, click "done with images".



Work From Home As a Certified Travel Agent under our license!

We are looking to train motivated individuals NOW!

- No Experience Needed.

- Make Your Own Hours (part-time or full-time)

- No Sales Quotas.

- All trainings online! (Both recorded and live webinars).

- Great Pay! (80% of total commission payout).

- Great Travel Perks!

Free 3-30 day Princess Cruise for two and Free Disney Hopper passes after completing certification and training.

Get Deeply discounted rates on everything from airlines, hotels, theme parks, sports/concert tickets, car rentals and so much more!

- No Recruiting Required!

- No Cold Calling! No calling friends and family. (90% of all new clients acquired from social media).

We will be setting up ZOOM appointments all week!

Text "DISNEY" to 760-975-2023 to set up your online meeting! Space is limited!!

- do NOT contact me with unsolicited services or offers

best of [?]

edit post edit location edit images cancel repost

Craigslist will show you a preview of what your ad will look like. If you are pleased, go ahead and scroll to the bottom, locate the "publish" button on the bottom right hand corner and press that to continue.

publish

Items for purchase	Price
Work from Your Computer, Booking Travel computer gigs	\$7
Total payment	\$7

First name Last name

Card number
 Amex, Mastercard, or Visa

Expiry date Security code [?](#)

Address

ZIP/Postal code

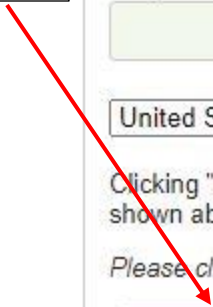
City State/Province

United States

Clicking "Pay" below authorizes us to charge your card for the total shown above. All sales are subject to the craigslist [Terms of Use](#)

Please click only once. This step may take up to 60 seconds.

You will be prompted to pay for your ad. Fill out this information accordingly. When done, hit the purple button on the bottom to process payment and post your ad!



Thanks for posting! We really appreciate it!

Purchase Receipt

This is a receipt confirming your purchase. Please print or save a copy of this receipt for your records. All sales are final. No Refunds.

Description	Price
 Work from Your Computer, Booking Travel 	
PostingID 7332623787: seattle-tacoma > seattle > computer gigs	\$7.00 USD
Total amount charged:	\$7.00 USD

2021-06-06 -- Payment ID: 209551128

[Please visit your account homepage to manage this posting.](#)

You will get this page as confirmation that your payment went through and your ad is now live! You will also get an email from Criagslist confirming payment and that your ad is now live!..CONGRATS!!!! NOW BECAME A PROFESSSIONAL INVITER TO OUR WEBINARS!